



## Volunteer Person Specification

**Role Title:** Children's Activity Helpers – Quay Place Explorers Club

**Department:** General

**Date:** May 2017

### **Main Duties and Responsibilities:**

1. Help run and set up a children's activity area whilst parents and carers can relax
2. To engage children with activities and use creative minds to explore local heritage

**Days/hours for role:** To be agreed but includes some weekends and during school holidays.

**Location:** Quay Place, Ipswich

**DBS Check Applicable:** Yes

<b>Attributes</b>	<b>Essential Criteria</b>
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"><li>• Naturally engages with children and parents</li><li>• Willing to train in line with project objectives</li><li>• Multi- tasker</li><li>• Creative and happy to get messy!</li></ul>
<b>Knowledge &amp; Experience</b>	<ul style="list-style-type: none"><li>• Childcare qualification – experience or suitable background</li><li>• First aider useful but training will be given</li></ul>
<b>Attitudes &amp; Values</b>	<ul style="list-style-type: none"><li>• Likes children</li><li>• Friendly and approachable</li><li>• Reliable and trustworthy</li><li>• Understands boundaries</li><li>• Good timekeeper</li><li>• Resourceful</li><li>• Adaptable</li></ul>

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