

Volunteer Person Specification

Role Title: Garden Explorer Volunteer
Department: Quay Place – Education and Families
Date: June 2018 - Onwards
Role Summary: Activity Assistant

Main Duties and Responsibilities:

Helping set up our Garden Explorer sessions, this will include a refreshment table, craft activities and outdoor games.

Helping to run the session – welcoming families and children. Taking part with the activities and helping to pack away.

Days/hours for role: 4 hrs per week (Friday Mornings 9am -1pm)
Location: Quay Place
DBS Check Applicable: Essential
First Aid Desirable

Attributes	We are looking for -	What you will get from it
Skills & Abilities	<ul style="list-style-type: none"> • Child centered • Must be confident to communicate with both adults and children. • Practical 	<p>You will enhance the lives of children and parents who live locally.</p> <p>You will have fun and gain further experience working with families and children.</p>
Knowledge & Experience	<ul style="list-style-type: none"> • Experience of working with children and families. • Enjoy working outside. 	<p>You will work closely with our Families and Education Coordinator and gain an insight into planning and preparing events for children.</p> <p>You will have access to a number of training opportunities provided by Suffolk Mind.</p>
Attitudes & Values	<ul style="list-style-type: none"> • Child centered /caring • Approachable • Fun and engaging • Smiley • Creative 	<p>You will meet lots of different people. You will have lots of fun.</p>

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