

Volunteer Person Specification

<u>Role Title:</u>	Garden Explorers
<u>Department:</u>	Quay Place – Education and Families
<u>Date:</u>	June - Onwards
<u>Role Summary:</u>	Activity Leader

Main Duties and Responsibilities:

Setting up our Garden Explorer Sessions, this will include a refreshment table, craft activities and outdoor games.

Running the session – Welcoming families and children. Outlining the mornings activities, reading a story to the group, ensuring families are kept safe, providing an imaginative and creative session that promotes wellbeing. (The session will be fully planned for you)

Packing away the session and providing feedback to the Families and Education Coordinator.

Checking resources are safe and communicating when more resources are needed.

Days/hours for role: 4 hrs per week (Friday Mornings 9am -1pm)

Location: Quay Place

DBS Check Applicable: Essential

First Aid Essential

<i>Attributes</i>	<i>We are looking for -</i>	<i>What you will get from it</i>
<i>Skills & Abilities</i>	<ul style="list-style-type: none"> • Child centred and creative. • Must be confident to communicate with both adults and children. • Able to read aloud to children. • Happy to encourage a group to sing nursery rhymes towards the end of the session. 	<p>You will be the face of our Garden Explorer sessions and be responsible for providing a fun and engaging session for local families.</p> <p>You will enhance the lives of children and parents who live locally.</p> <p>You will have fun and gain further experience working with families and children.</p>
<i>Knowledge & Experience</i>	<ul style="list-style-type: none"> • Experience of working with children. • Understanding of child development. • Experience of learning through play. (Desirable not essential) 	<p>You will work closely with our Families and Education Coordinator and gain an insight into planning and preparing events for children.</p> <p>You will have access to a number of training</p>

Suffolk Mind

	<ul style="list-style-type: none">• Experience of EYFS (Desirable not essential)• Enjoys the outdoors.	opportunities provided by Suffolk Mind.
<i>Attitudes & Values</i>	Child centered Approachable Fun and engaging Smiley Creative	You will meet lots of different people. You will have lots of fun.

Enquiries to corrina.hanley@suffolkmind.org.uk 0300 111 6000