

# Basic Risk Assessment – Quay Place

Quay Place is a welcoming and safe indoor venue. There are, nevertheless, minor risks and hazards as for any venue. These risks should be considered by teachers or group leaders before visiting.

Below you will find a list of potential risks to school parties and is intended to help teachers to compile their **own** risk assessment.

We suggest that a pre-visit should be made to familiarise teachers with the venue. It is important that the person or persons conducting the pre-visit attend with the visiting group since they will clearly understand best any risks specific to members of their party.

It is a condition of booking and an LEA requirement that a proper risk assessment and pre-visit be carried out by a responsible person from the school prior to any Educational visit. Nothing in this document mitigates against this duty or responsibility.

## Potential risks and hazards at Quay Place.

**Arrival** - public carpark, potential road crossing, steps and ramp down to main entrance. Heavy wooden and glass doors. Wet paving slabs after rain, trip hazards and hard surfaces.

**Nave** - Public space, glass door, corners on tables, hard stone floor, Trip hazards, and other visitors. Hot water, possible water on floor, uneven ground and steps and thresholds. Normal play risks. Stacks of chairs, display boards, electric heaters.

**Extension** – Stairs, public space, other visitors, use of lift, wooden and glass doors.

**Activities** – Use of scissors, paper cuts, glue, and ingestion of materials, normal play risks.